



Anguilla Financial Services Commission  
Section 6 of the Non-Profit Organisations Regulations, R.R.A. P98-2

**APPLICATION FOR REGISTRATION OF NON-PROFIT ORGANISATION (“NPO”)**

**1. What is the purpose of this form?**  
This form is an application for registration by a Non-Profit Organisation. You can find a copy of the NPO application form on the Commission’s website: [fsc.org.ai](http://fsc.org.ai)

**1.1 Who should complete this form?**  
The person acting on behalf of or who is responsible for the non-profit organisation.

**1.2 How to submit this form?**  
The application and supporting documents can be submitted electronically to the Commission via email at [info@afsc.ai](mailto:info@afsc.ai) or the physical copy of the form can be submitted to the Commission's office.

**1.3 What are the other requirements?**  
The application must be accompanied by the supporting documents listed in the Appendix and the one-time non-refundable registration fee of EC\$150. Under section 6(3)(a) of the NPO Regulations, the NPO Supervisor may require an applicant to provide it with such documents and information, in addition to what is specified in section 6(2)(c)(i) and (ii), as it reasonably requires to determine the application and any such documents and information shall be in such form as the NPO Supervisor may require.

<b>2. Organisational Details</b>	
<b>2.1 Name of Organisation</b>	
<b>2.2 Structure (or intended structure) of the NPO</b> <i>(Tick relevant boxes)</i>	
Trust <input type="checkbox"/> Limited by shares <input type="checkbox"/> Limited by guarantee <input type="checkbox"/> Friendly Society <input type="checkbox"/>	
Foundation <input type="checkbox"/> Other <i>(please describe)</i> <input type="checkbox"/>	
<b>2.3 Incorporation / Establishment of the NPO</b>	
Incorporation / Establishment Date	
Incorporation Number <i>(if applicable)</i>	
<b>2.4 Contact Details for Organisation</b>	
Physical Address	Mailing Address
Contact Person	Telephone
Email	Website

<b>2.4.1 Address for the delivery of notices and other documents, if not incorporated</b>		<b>2.4.2 Physical address where the NPO keeps its records</b>	
<b>2.5 Is the NPO affiliated with any other corporate body or structure? If yes, please indicate the name and contact details of this corporate body or structure.</b>			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
Name			
Physical Address		Mailing Address	
Email		Telephone	
Website			
<b>2.6 Does the proposed NPO have any subgroups or associations that it supervises? If yes, the subgroup or association must complete a separate NPO application form.</b>			
Yes <input type="checkbox"/> No <input type="checkbox"/>			
<b>2.7 Financial Year End</b>			
<b>2.8 Category of NPO (Tick relevant box)</b>			
Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Cultural <input type="checkbox"/> Educational <input type="checkbox"/> Social <input type="checkbox"/>			
Fraternal <input type="checkbox"/> Other (please describe) <input type="checkbox"/>			
<b>2.9 Purpose (or intended purpose) of the NPO</b>			
<b>2.10 Objectives (or intended purpose) of the NPO</b>			

**2.11 Nature and extent of activities (or intended activities) of the NPO**

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**2.12 Does the organisation conduct any activities outside of Anguilla? If yes, state the nature of the organisation's activities conducted outside of Anguilla.**

Yes  No

**2.13 Country/countries the organisation's activities will be carried out in**

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**3. Executive Officers Details**

**3.1 Number (or minimum and maximum number) of executive officers**

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**3.2 Executive Officer Details** *(If you have more executive officers than what provided in this application form, please include the particulars of these officers on a separate page and attach it to this application).*

Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone
Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone

Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone

Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone

Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone

Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone

Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone

**3.3 Have any of the officers ever been convicted of any criminal offence (excluding minor traffic offences)?**

Yes  No

**3.4 Have any of the officers ever been arrested, detained, charged, indicted or summoned to answer for any criminal offence of which the result is still pending?**

Yes  No

**3.5 If you have answered yes to either 3.3 or 3.4, please give details (list all cases without exception).**

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**4. Funding Details**

**4.1 Does the NPO accept/collect donations without knowing the source? *If yes, by what means? (e.g. in person; via mail; electronically)***

Yes  No

**4.2 Please list companies or other organisations or give a general description of individuals who donate/will donate funds to the organisation.**

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**4.3 Please list companies or other organisations or give a general description of individuals who receive/will receive funds raised by the organisation.**

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**4.4 Estimate of the funds to be disbursed in each financial year of the NPO within Anguilla**  
*(Tick relevant boxes)*

	Raised within Anguilla	Disbursed within Anguilla
\$0 - \$15,000	<input type="checkbox"/>	<input type="checkbox"/>
\$15,001 - \$50,000	<input type="checkbox"/>	<input type="checkbox"/>
\$50,001 - \$100,000	<input type="checkbox"/>	<input type="checkbox"/>
\$100,001 - \$500,000	<input type="checkbox"/>	<input type="checkbox"/>
\$500,001 +	<input type="checkbox"/>	<input type="checkbox"/>

**4.5 Estimate of the funds to be disbursed in each financial year of the NPO outside Anguilla**  
*(Tick relevant boxes)*

	Raised outside Anguilla	Disbursed outside Anguilla
\$0 - \$15,000	<input type="checkbox"/>	<input type="checkbox"/>
\$15,001 - \$50,000	<input type="checkbox"/>	<input type="checkbox"/>
\$50,001 - \$100,000	<input type="checkbox"/>	<input type="checkbox"/>
\$100,001 - \$500,000	<input type="checkbox"/>	<input type="checkbox"/>
\$500,001 +	<input type="checkbox"/>	<input type="checkbox"/>

**4.6 Estimate of gross annual income and assets for each financial year of the NPO:**  
*(Tick relevant boxes)*

	Gross Annual Income	Assets
\$0 - \$5,000	<input type="checkbox"/>	<input type="checkbox"/>
\$5,001 - \$10,000	<input type="checkbox"/>	<input type="checkbox"/>
\$10,001 - \$50,000	<input type="checkbox"/>	<input type="checkbox"/>
\$50,001 - \$80,000	<input type="checkbox"/>	<input type="checkbox"/>
\$80,001 - \$100,000	<input type="checkbox"/>	<input type="checkbox"/>
\$100,001 +	<input type="checkbox"/>	<input type="checkbox"/>

**5. Declaration by person submitting this Application**

*Caution: It is a criminal offence to make a false or misleading statement in order to register. If you have made a false or misleading statement on this form, you could be prosecuted.*

I declare that:

- to the best of my knowledge and belief all the information I have given in this application is correct;
- I understand that non-compliance with the Non-Profit Organisations Regulations may be met with criminal prosecution;
- I have read and understand the caution above; and
- I understand that where there is a change in any information provided to the NPO Supervisor, whether the information was provided before or after its registration, it is a requirement under sections 6 and 10 the NPO Regulations to submit to the NPO Supervisor a notice of change form in the form specified on the website of the Commission or any other public forum operated by the Commission, as soon as reasonably practicable.

Name	Position in the Organisation	
Signature		Date

## APPENDIX

<b>Checklist</b>	
Completed NPO Application Form	
Copy of the NPO's Certificate and Articles of Incorporation ( <i>if applicable</i> )	
Copy of NPO's constitution and any other governing documents	
Copy of Government-issued Photo ID (e.g. passport) for each Executive Officer listed in section 3 of this Form	
Payment of Non-Refundable Registration Fee (EC\$150)	